



Self Employment Checklist

Main Product or Service _____

INCOME

Income Net \$ _____ GST \$ _____

EXPENSES

Purchases (material, Inventory) \$ _____

Subcontractors \$ _____

Advertising \$ _____

Meals & Entertainment \$ _____

Insurance (WCB, Liability) \$ _____

Interest & Bank charges \$ _____

Business taxes License \$ _____

Office Expenses \$ _____

Professional Fees \$ _____

Management & admin Fees \$ _____

Rent \$ _____

Repairs & Maint. \$ _____

Salaries & Wage \$ _____

Property Taxes \$ _____

Travel Expenses \$ _____

Utilities \$ _____

Delivery \$ _____

HOME OFFICE

Square FT of home _____

Square Ft of office space _____

Heat \$ _____

Electricity \$ _____

Insurance \$ _____

Maintenance \$ _____

Property Tax \$ _____

Other \$ _____

VEHICLE

Make/Model/Year of Vehicle _____

Total KM's Driven in the year _____ Business KM's _____

Fuel \$ _____

Maintenance \$ _____

Insurance \$ _____

License & Reg \$ _____

Interest on Loan \$ _____

Leasing Cost \$ _____